



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
Room 280-A

**RECREATION AND PARKS COMMISSION
SPECIAL MEETING MINUTES**

Monday, March 14, 2016
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: March 14, 2016/ 2:05 pm

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Superintendent Steve Kessler.

ROLL CALL

Commissioners Present: Commissioners Anderson, Friedman, Vice Chair Gersh, Chair Bilak

Commissioners Absent: Commissioner Rosoff

Staff Present: Brad Meyerowitz, Teri Angel, Ken Pfalzgraf, Stephanie Harris, Ilene Knebel

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda

None.

APPROVAL OF AGENDA

By order of the Chair the Agenda was approved as amended.

CONSENT CALENDAR

1. Consideration of Minutes of the Recreation and Parks Commission Regular Meeting of February 23, 2016.

Motion: MOVED by Commissioner Anderson, SECONDED by Vice Chair Gersh to adopt the minutes as presented (4-0).

AYES: Commissioners Anderson, Friedman, Vice Chair Gersh, Chair Bilak

NOES: None

ABSENT: Commissioner Rosoff

CARRIED

REPORTS FROM PRIORITY AGENCIES

Beverly Hills Unified School District

Superintendent Steve Kessler provided an overview of the Beverly Hills Unified School District construction projects and related items.

CONTINUED BUSINESS

2. Dog Park

Staff reported on the City Council approval of the design and budget of the Dog Park, and feedback with regard to enhancements and fundraising. Also an on-line donation opportunity has been developed via the City Web-Site. After meeting with the Dog Park Ad Hoc Representatives, Chair Bilak and Commissioner Friedman, staff is seeking Commission recommendations for additional enhancements, tree placement, donor recognition placement and styles, permit requirements, and a revisit of required shots and possible permit fee.

Enhancements:

"A" items (base project) are as follows: additional benches including concrete bases, additional trash cans, additional water fountains, curved planters in two to four corners to prevent dogs from feeling trapped, a feature wall with signage at the entry, existing tree would have decking added for protection, additional trees inside and outside of park and a possible compost wall.

"B" items: landscaping and irrigation inside the park, (remediation to be done during the first section with "A" items), enhanced landscaping outside the park.

"C" items: control access system and key card, agility equipment, artwork, boulders and additional doggie bag dispensers.

Other enhancements listed include surface variations and shade structures.

Speakers: Teri Austin representing The Amanda Foundation, Tina Sinatra, George Chavez

Motion: MOVED by Commissioner Friedman, SECONDED by Vice Chair Gersh to accept all "A" items with the inclusion of "B" item, landscaping and irrigation inside the park, in the order presented (4/0).

AYES: Commissioners Friedman, Anderson, Vice Chair Gersh, Chair Bilak

NOES: None

ABSENT: Commissioner Rosoff

CARRIED

Tree placement

Mandana Motahari, Principal Architect with RTK Architects, Inc., presented diagrams for the placement of trees in the dog park. Species and size of trees are still to be decided.

Speakers: Marcia Hobbs, Tina Sinatra, George Chavez

Motion: MOVED by Commissioner Friedman, SECONDED by Chair Bilak to approve the architect's drawings and to include a minimum of five new trees with the possibility of more trees added prior to remediation and irrigation to provide sufficient shade (3/0).

AYES: Commissioners Friedman, Anderson, Vice Chair Gersh, Chair Bilak

NOES: None

ABSENT: Commissioner Anderson*, Rosoff.

CARRIED

*Commissioner Anderson was not present during the time of this vote.

Donor Recognition Levels

Staff reviewed six levels of donations amounts to be included on a possible donor wall; exact placement to be decided. All donation amounts will be accepted. Donors under \$1000 will be recognized in the Community Services Quarterly Brochure, in the dog park opening program and on the City web site. \$1000 donations and above will be recognized on donor wall or park bench. Tree recognition still to be determined The Commission wanted to convey that all donors will be recognized.

Speakers: Teri Austin representing The Amada Foundation, Lili Bosse, Tina Sinatra

Motion: MOVED by Vice Chair Gersh, SECONDED Commissioner Anderson to approve the six levels of donation amounts. Size and placement of permanently prominent recognition to be determined (4/0).

AYES: Commissioners Friedman, Anderson, Vice Chair Gersh, Chair Bilak

NOES: None

ABSENT: Commissioner Rosoff.

CARRIED

Consideration and dollar amount for a tree to be discussed at a later date

Permit requirements

In December 2015, a motion was made and accepted that "proof of shots" were required in order to obtain a permit for entry into the dog park. At the time it was discussed that the shots included Rabies, DHP+P and Bordatella. After researching other local dog parks and their permits, staff is now recommending the only requirement be a valid dog license which only requires one shot, the Rabies Vaccine.

Speakers: Teri Austin representing The Amada Foundation

Motion: MOVED by Commissioner Friedman, SECONDED Chair Bilak that the prior motion at the Recreation and Parks Commission Meeting of December 14, 2015, be amended to allow a valid dog license be the only requirement to obtain a permit (4/0).

AYES: Commissioners Friedman, Anderson, Vice Chair Gersh, Chair Bilak
NOES: None
ABSENT: Commissioner Rosoff.

CARRIED

Permit Fee

Staff and Ad Hoc members are recommending no permit fee.

Motion: MOVED by Commissioner Friedman, SECONDED Chair Bilak that there be no annual fee associated with obtaining a permit for the dog park (4/0).

AYES: Commissioners Friedman, Anderson, Vice Chair Gersh, Chair Bilak
NOES: None
ABSENT: Commissioner Rosoff.

CARRIED

Staff provided follow up information for the Costa Mesa and West Hollywood dog parks.

NEW BUSINESS

3. Presentation of Recreation and Parks Commission Award (Taken out of order)

Resident Jackie Kassorla was presented with the first Recreation and Parks Commission Award for her contributions to the community.

STATUS REPORTS

4. Capital Improvement Project Updates

The following items were included in the report from staff: Greystone Theatre Restoration, Beverly Gardens Restoration, Greystone Men's Dormitory and Lower Stables Assessment, Coldwater Park and Playground Restoration and Dog Park.

Commission took a break at 4:17 p.m.
Commission resumed meeting at 4:26 p.m.

COMMUNICATIONS FROM THE COMMISSION

5. Ad Hoc Committee Assignments

Ad Hoc Committee members updated fellow Commissioners on the status of their assignments:

City Council Liaison – Notes are in the packet for Commissioners to review.

Fine Arts - Information from the most recent Liaison Meeting was disseminated.

Greystone Park - Priority Setting for Greystone to be scheduled.

La Cienega Master Plan – At the April 5 City Council Meeting, the rain infiltration into La Cienega Community Center will be discussed.

Street Tree Master Plan – No report.

Beverly Gardens Restoration – The Electric Fountain will be dedicated soon.

Off Leash Dog Park – No additional report.

Joint Powers Agreement – Report was made about parking for El Rodeo teachers. (Note this is construction related rather than JPA related.)

Public Works Services - Meeting to be scheduled between RPC and PW Liaisons with regard to water reclamation and reservoir.

Coldwater Canyon Park– No additional report.

Personal Training – Meeting scheduled in April to discuss ordinance.

Other item:

Kid Unity will be invited to the April Commission Meeting to make a presentation.

COMMUNICATIONS FROM STAFF

6. Director's Report

Community Services Staff updated/discussed with the Commission the following items: Arbor Day 2016, Department Showcase Follow-Up, Catskills West Campers presented a live performance, Electric Fountain Ribbon Cutting and Dedication, Woofstock Update, Event Calendar, Meeting Dates, Information Only Items/Flyers/Notices, Unfinished Business/Comments by Commissioners Including Topics for Future Agendas.

ADJOURNMENT

Date / Time: March 14, 2016/ 4:53 pm

PASSED, Approved and Adopted on this 26th day of April, 2016.



Frances Bilak, Chairperson