



CITY OF BEVERLY HILLS  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**RECREATION AND PARKS COMMISSION  
REGULAR MEETING MINUTES**

Tuesday, January 26, 2016  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: January 26, 2016/ 2:10 pm

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Simone Friedman.

**ROLL CALL**

Commissioners Present: Commissioners Anderson, Gersh, Vice Chair Bilak, Chair Friedman

Commissioners Absent: Commissioner Rosoff

Staff Present: Steven Zoet, Nancy Hunt-Coffey, Brad Meyerowitz, Teri Angel, Ken Pfalzgraf, Stephanie Harris, Ilene Knebel

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda

Speakers: Marcia Hobbs, Beverly Hills Courier

**CONSENT CALENDAR**

1. Consideration of Minutes of the Recreation and Parks Commission Special Meeting of December 14, 2015.

Motion: MOVED by Commissioner Gersh, SECONDED by Chair Friedman to adopt the minutes as presented (4-0).

AYES: Commissioners Anderson, Gersh, Vice Chair Bilak, Chair Friedman

NOES: None

ABSENT: Commissioner Rosoff

**CARRIED**

Action: The Minutes were approved as presented.

## 2. Rotation of Chair and Vice Chair

Frances Bilak was installed as the Chair and Susan Gersh, as the Vice Chair for the remainder of Calendar Year 2016.

## **APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as amended. (Tab 5 & Tab 10 were taken out of order)

## **CONTINUED BUSINESS**

### 3. Beverly Hills Pilot Ambassador Team

Human Services Administrator James Latta and Kris Zagyva, Block by Block Operations Manager, presented a Powerpoint describing the pilot program and answered questions.

### 4. Discussion Regarding Donor Recognition for the Beverly Hills Dog Park

Assistant Director of Community Services Nancy Hunt-Coffey suggested staff follow up with Marcia Hobbs regarding her comments at the beginning of the meeting with regard to this topic and report back at the February Commission Meeting. In addition, the goal is to bring final costs (base plus options/amenities) to the March 1 City Council Meeting.

## **NEW BUSINESS**

### 5. Los Angeles County Park Needs Assessment (Taken out of Order)

Management Analyst Stephanie Harris presented information to the Commission. After discussion, the Commission requested additional outreach (including a short survey) and a report back at the February Commission Meeting. Beverly Hills Resident Maria Heilpern spoke on this topic.

## **STATUS REPORTS**

### 6. Capital Improvement Project Updates

The following items were included in the report from Community Services Director Steve Zoet: Gateway Signage Projects, Greystone Theatre Restoration, Coldwater Park and Playground Restoration and Dog Park.

## **COMMUNICATIONS FROM THE COMMISSION**

### 7. Ad Hoc Committee Assignments

Beverly Gardens Restoration – Work continues on the electric fountain. There is a water test to take place to check for possible drainage issues. Fencing has been pulled in towards the fountain to allow pedestrian access through the park.

Public Works Services Liaisons – A representative from Public Works Services was requested to attend the February Commission Meeting to discuss a potential detention structure under the La Cienega Park area to participate in a county wide effort to divert and collect storm water.

La Cienega Master Plan – Due to the pending discussion about the potential storm water detention structure under La Cienega Park, the discussion about future Community Center and park improvements will be delayed.

Personal Training - Discussion will be held at the February Meeting.

Fine Arts – A tent over the Kusama structure has been erected to protect it from rain during restoration.

Coldwater Canyon Park –The City's Capital Assets Department has been working with the Community Services Department and the on-site Preschool Program staff to evaluate the building and aspects that need to be addressed. The future playground needs will also be evaluated as well. Commissioner Gersh recommended an assessment of the ages of the primary user groups.

Street Tree Master Plan – There will be a Town Hall Meeting to discuss the trees that have been removed from Parcels 12 & 13 on Wednesday, January 27<sup>th</sup> at 7 p.m. in City Council Chambers.

#### 8. Chairperson's Award

Chair Bilak and the Commission discussed the possibility of an award to recognize individuals for their contributions as it relates to recreation and parks matters. Commission members decided to form an Ad Hoc Committee consisting of the Chair and one other Commissioner. Commissioner Anderson was appointed for the upcoming year, and he and Chair Bilak will recommend award criteria with staff for discussion and approval by the full Commission at a later meeting date.

### COMMUNICATIONS FROM STAFF

#### 10. Introduction of the Teen Advisory Committee (Taken out of Order)

Recreation Services Manager Teri Angel introduced Recreation Supervisor Tim Duerr and Recreation Coordinator Jennifer Leuning to invite the members of the current Teen Advisory Committee (TAC) to address the Commission. Each member introduced themselves, shared where they attend school and their experience with the Committee thus far.

#### 9. Director's Report

Community Services Staff updated/discussed with the Commission the following items: Greystone Marketing Video, Costa Mesa Dog Park, Urban Forest Update, Update on Kusama Restoration and Fencing, Commissioner Email Policy, Event Calendar, Meeting Dates, Information Only/Flyers/Notices and Unfinished Business/Comments by Commissioners Including Topics for Future Agendas.

### ADJOURNMENT

Date / Time: January 26, 2016/ 5:10 pm

PASSED, Approved and Adopted on this 23 day of February, 2016.



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Frances Bilak, Chairperson