



CITY OF BEVERLY HILLS
SHORT-TERM VALET PARKING APPLICATION & PERMIT

Please Type or Print All Information Requested &
Fax with Parking Map to (310) 858-5965

Valet Parking Operator: \_\_\_\_\_

Location/Event Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of function: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Beverly Hills, CA 9021 \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

BH Business Tax Certificate No: \_\_\_\_\_

Address of facility to be used for parking vehicles:
(Identify parking structure or specific streets)

Date(s) of Valet Operation: \_\_\_\_\_

Address of facilities to be used for parking vehicles:

Time of Valet Operation: \_\_\_\_\_

(1) \_\_\_\_\_ (2) \_\_\_\_\_

Estimated number of vehicles to be parked: \_\_\_\_\_

Total number of parking spaces at each facility:

Number of attendants to be assigned: \_\_\_\_\_

(1)= \_\_\_\_\_ (2)= \_\_\_\_\_

Number of "No Parking" Signs Requested: \_\_\_\_\_

Total parking spaces reserved for valet:

Number of Parking Meter Spaces Requested: \_\_\_\_\_

(1)= \_\_\_\_\_ (2)= \_\_\_\_\_

Specific Meter #'s: \_\_\_\_\_

I certify to the best of my knowledge the above information is true and correct:

OFFICE USE ONLY

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Date of Application

\*\*\*\*\* (OFFICE USE ONLY BELOW THIS LINE) \*\*\*\*\*

[ ] Residential

[ ] Commercial Permit valid for: \_\_\_\_\_

• THIS PERMIT MUST BE MAINTAINED ON SITE AT ALL TIMES OF OPERATION •

Conditions of Permit Issuance:

Valet Permit Fee \$ \_\_\_\_\_

- [XX] 1. All City permits required for the activity of this valet operation service must be obtained for this permit to be valid.
[XX] 2. The City of Beverly Hills Municipal Codes and California Vehicle Codes must be observed at all times.
[XX] 3. No interference to pedestrian or vehicular traffic will be permitted.
[XX] 4. All posted parking restrictions and curb markings must be observed.
[XX] 5. Vehicles must be parked within designated areas as indicated by authorized map.
[XX] 6. Access by emergency vehicles must be maintained at all times.
[XX] 7. All valet attendants must be at least 18 years old with a valid California driver license in their possession.
[XX] 8. Valet Attendants shall not receive or return vehicles in any traffic lane or any red zone.
[ ] 9. Operator to offer free valet street parking to residential homes inconvenienced by event parking.
[ ] 10. All valet parking attendant vehicles must be parked in an off-street parking facility.
[ ] 11. Meter use permit and "No Parking" signs for commercial locations must be obtained and posted 24-hours prior to event.
[ ] 12. In residential locations, temporary "No Parking" signs must be posted 72-hours prior to event, per BHPD.
[ ] 13. "No Parking" signs must be removed after the event or additional charges may apply.
[ ] 14. Police( ), Traffic Control( ) or Parking Control Officers( ) will be assigned. Amount billed: \$ \_\_\_\_\_
[ ] 15. \_\_\_\_\_

Transportation Department: \_\_\_\_\_ Date: \_\_\_\_\_

Police Department: \_\_\_\_\_ Date: \_\_\_\_\_